



# NON-GAZETTED STAFF UNION

ESTD. 19 SEP 1947

Non Gazetted Staff Union Office, Canteen Building, Lodhi Road, Mausam Bhavan Compound, New Delhi - 110 003. Tel :- 011 43824483

Date :- 2/4/2018

**Pramod G. Sawant**  
(Chairman)

Ref No :- 14D NGSU/2018/84

**Sat Pal Singh**  
(President)

To

Dr. K.J. Ramesh,  
Director General of Meteorology,  
India Meteorological Department,  
Mausam Bhavan, Lodi Road,  
New Delhi- 110003.

**Kapil Chamoli**  
(General Secretary)

Subject:- Staff strength in Non-Statutory Departmental  
Canteen/ Tiffin rooms functioning from Central Government  
Offices in Delhi/ Outside Delhi.

**Raju Bhargav**  
(Vice-President)

Sir,

**Sarjeet Singh**  
(Asst. General Secretary)  
(General)

This is to inform you that The Director of Canteens, DoP&T is the nodal authority for laying down important instructions/ guidelines/ policies on various aspects of Non-Statutory Departmental Canteens/ Tiffin rooms functioning from the Central Government Offices.

**Sumer Budhiraja**  
(Asst. General Secretary)  
(Organisation)

Director of Canteens vide their OM No.3/1/2018-dir(C) dated 13.03.2018 (Copy enclosed) has requested to furnish the information in respect of all the departmental Canteens/ Tiffin rooms under the Ministry in the prescribed proforma latest by 15.04.2018.

**Ravinder Kumar**  
(Treasurer)

It is requested that necessary information in the prescribed proforma may be sent to Director of Canteens, Department of Personnel & Training so as to enable them to update their data.

**Vijay Pal Singh**  
(CEC Member)

Thanking you,

With regards,

*Kapil Chamoli*  
2/4/2018

**Rohtas Singh**  
(CEC Member)

(Kapil Chamoli)  
General Secretary

**Rupesh Kumar Pandita**  
(CEC Member)

Copy to: Secretary, Ministry of Earth Sciences, Prithivi Bhawan,  
Lodhi Road, New Delhi - 110003.

**Vandana**  
(Lady Representative)



*Handwritten signature*